



EnrichED

Caledonia Community Schools

## Meeting Minutes

**Date:** February 24, 2016 | **Location:** Caledonia Administration

**Times:** 9:30-11:00 am

### Attendees

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Kelly Clark  
Stephanie Pearson  
Randy Rodriguez

Beth McLean was unable to attend (Absent)

### Minutes

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Call to Order - 9:36 am

Item #1 - EnrichED 501c3 Progress

#### **The following Progress was shared with Randy.**

- **December 2015** - Submitted 502 (Articles of Incorporation) and EIN paperwork (effective 12/16/15)
- **February 18, 2016** - Filed 1023 EZ Paperwork
- **February 2016** - Stephanie is completing a Request for Exemption from the Charitable Organizations and Solicitations Act. Needs:
  - Exemption 5 requires us to, "Provide the name of the school and attach documentation of its knowledge and approval."
    - **Randy said he could write a letter if need be for us. We decided we'd try and use meeting minutes from January 7 to show the District's knowledge and approval of the partnership.**
  - An EnrichED Website - hidden page on calschools.org?

- **Randy agreed we could proceed with this and contact Mark Washington about setting this up.**
  - An EnrichED Email Address - calschools.org address?
    - **Randy agreed we could proceed with this and contact Mark Washington about setting this up.**

#### Item #2 - District Staff Representative

- Has this been discussed with Principals yet, and if so, do we know who our first rep will be?
  - **Randy will be discussing this with them soon and plans to have a Elementary Principal as our first representative.**

#### Item #3 - Key Communicators & School Board Meetings

- Report from Randy on the introduction of Caledonia EnrichED to the School Board at the February 8 Meeting.
  - **Randy noted that he briefly discussed EnrichED at the last board meeting.**
- Can/should Caledonia EnrichED be added to the agendas for the next Key Communicators (3/17) and School Board (3/7 or 3/22) meetings?
  - **Randy said it would be good to present first at the School Board meeting first on 3/7 and then present to the Key Communicators. Randy would work to add us to the agenda for the March 7 meeting as long as there is not too many other items to be discussed that night. He'd let us know the week before if this would work.**
  - **It would be good for the EnrichED board to give a brief (10 min) overview of the partnership between Caledonia Community Schools and EnrichED. This partnership is a great conduit for parents and the schools to come together and enhance the quality of Educational enrichment opportunities at Caledonia Community Schools.**

#### Item #4- EnrichED Subgroups Structure/Cal Schools Enrichment

- Has discussion been had with the MS principals regarding which subgroups (ie. OM and/or Science Olympiad) they'd like to fall under EnrichED and how this will impact the Enrichment office?
  - **Randy discussed that he'd like to look at a year to 15 month timeline of adding on other groups. Give EnrichED a chance to get started on its own with just Robotics. He's not against more groups moving in but wanted to make sure we gave it plenty of time and allowed the progression happen more**

**naturally as other groups found out about EnrichED.**

Item #5 - Meeting with Grandville

- Stephanie has not yet reached out to Grandville regarding setting up a meeting to discuss the structure of their Academic Boosters, but will do following this meeting, given it's still desired.
  - **Randy agreed this is the direction he'd like to take. Stephanie should work with Michelle Zoet to schedule this.**

Item #6 - Robotics

- VEX Workshops report from Kelly.
  - **Currently both VEX Robotic programs are running smoothly. There is quite a bit of interest from both Middle and High School Students. Currently the Middle Schoolers are meeting on Wednesdays from 4-5:30 and the High School meets on Thursdays from 6:30-8:00. These workshops will finish up just before spring break. The workshops are in the tech room at KMMS. It is really working out great for the Robotics workshop to use this space.**

New Business/Q&A

Adjournment - 10:30 am

## Action Items

Item Description	Persons Responsible	Timeline	Notes
Website/Email set up	Kelly Clark	By April 1	Kelly will work with the tech department at Calschools to get these two items set up.
Select a Principal Representative	Randy Rodriguez	By March 7	Randy will talk with Principals and nominate a representative to the EnrichED Advisory board.
Meeting with Grandville	Stephanie Pearson	April 1	Will set up a meeting with the board, Randy & Grandville.
Agenda for School Board	Randy Rodriguez	March 7	Randy will work to put us on the Agenda for the March 7 School Board meeting if there is room.