

CALEDONIA COMMUNITY SCHOOLS

BOARD OF EDUCATION

**Board Workshop Minutes**  
**Monday, November 13, 2017 - 6:30 p.m.**  
**Caledonia Administration Office - Board Room**

1. Board President Marcy White called the board workshop to order at 6:30 p.m.

2. **ROLL CALL**

Board Secretary Bill Donohue called roll with the following present or absent at the beginning of the meeting:

	Present	Absent		Present	Absent
Julie Asper	x		Mike LoMonaco	x	
Chris Behm		x	Tim Morris	x	
Kyle Clement	x		Marcy White	x	
Bill Donohue	x				

3. **INTERESTED CITIZENS**

No one signed the speakers' list at board table prior to starting time.

4. **CONSENT**

a. Motion by Morris and supported by LoMonaco that the board approve the following:

- Minutes of October 23, 2017 regular board meeting
- Personnel changes listed below:

<b><u>HIRES</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>LEVEL/STEP</u></b>
Valerie Amante	SPED Paraprofessional	CHS	10/30/17	Level 1/Step 1
Cynthia Anderson	Paraprofessional	CHS	10/30/17	Level 1/ Step 1
Lauren Baker	SPED Paraprofessional	Kettle Lake	10/30/17	Level 1/ Step 1
Carla Boyum	Attendance Secretary	DLMS	11/13/17	Level 3/Step 1
Mike Helmer	Bus Driver	Transportation	10/26/17	Step 1
Sara Hughes	Paraprofessional	Paris Ridge	10/30/17	Level 1/Step 1
Betty Nelson	Transportation Secretary	Transportation	11/8/17	Level 4/Step 19
Jennifer Stanley	SPED Paraprofessional	ECC	10/30/17	Level 2/ Step 1
Nicholas Voyt	Temporary MS Orchestra Teacher	DLMS/KMMS	10/25/17	BA-1
Bruce Zakem	Bus Driver	Transportation	10/26/17	Step 1

<u>LEAVES</u>				<u>DATE</u>
David Sowerby	MS Orchestra Teacher	DLMS/KMMS	Extension of 8/28 Start	2017-2018 Year
Brooke Visser	6th Grade Teacher	KMMS	11/29/17	Returning 12/11/2017
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE</u>	
Emily Barofsky	JV Competitive Cheer Coach	CHS	10/28/17	
Shelly Ruffilo	Bus Driver	Transportation	11/6/17	

Ayes: Asper, Clement, Donohue, LoMonaco, Morris, White  
Nays: None. Motion carried.

5. **NEW BUSINESS**

a. Motion by Clement and supported by Morris that the board approves the requested reinstatement of a high school student (1617.1) into Caledonia High School.

Ayes: Asper, Clement, Donohue, LoMonaco, Morris, White  
Nays: None. Motion carried.

b. Motion by Donohue and supported by Asper that the board approves the requested reinstatement of a high school student (1617.2) into Caledonia High School.

Ayes: Asper, Clement, Donohue, LoMonaco, Morris, White  
Nays: None. Motion carried.

6. **ITEMS OF IMPORTANCE**

a. Summer Tax Resolution\* - The finance director shared this resolution will be a consent voting item at the next board meeting. The board votes on this resolution annually.

b. Audit 2016/2017\* - The finance director presented the 2016/2017 audit. The board will be asked to approve the audit at the next regular board meeting.

c. Athletic Realignment\* - The superintendent shared this item will be postponed until the December board meeting.

*\*potential motions*

## 7. **REPORTS**

### Administrative Reports

- a. Strategic Plan Presentation – Dave Medema presented a proposal to the board for updating the district strategic plan.
  
- b. Energy Report – The director of operations and a staff member reported to the board energy savings from the creation of this position.

### Board Reports

- a. Building Committee – The committee has not met. The chairperson mentioned the CHS – South Campus open house was well attended.
  
- b. Personnel Committee – The chairperson shared the highlighted the following items:
  - Shared Time
  - Health Insurance
  - Personnel Issues and Administrative Hire
  - Engagement Survey
  - Health Insurance changes
  
- c. Finance Committee – The chairperson shared he and the finance director met with the auditor prior to tonight’s presentation to the board.
  
- d. President’s Report – The president shared that the evaluation tool is completed and has been sent to board members. Expulsion hearing discussion will be a future agenda item. Also, verified the next set of policy implementation dates.

## 8. **BOARD MEMBERS’ UPDATE**

## 9. **ADJOURNMENT**

Motion by Asper and supported by Morris to adjourn at 8:11 p.m.

I hereby certify that the attached are a true copy of the approved minutes of a board workshop held on the 13<sup>th</sup> day of November 2017, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 4<sup>th</sup> day of December 2017.

Bill Donohue, Secretary  
Board of Education