

CALEDONIA COMMUNITY SCHOOLS

BOARD OF EDUCATION

**Board Workshop Minutes**  
**Thursday, November 14, 2013 - 6:30 p.m.**  
**Caledonia Administration Office - Board Room**

1. Board President Mike Patterson called the board workshop to order at 6:30 p.m.

2. **ROLL CALL**

Secretary Debra McCarty called roll with the following present or absent at the beginning of the meeting:

	Present	Absent		Present	Absent
Bill Donohue		x	Mike Patterson	x	
Mike LoMonaco	x		Mary Anne Timmer	x	
Debra McCarty	x		Marcy White	x	
Tim Morris	x				

3. **INTERESTED CITIZENS**

No one signed the speakers' list at board table prior to starting time.

4. **CONSENT**

a. Motion by Morris and supported by White that the board approve the following:

- Minutes of the October 22, 2013, regular board meeting
- Personnel changes listed below:

<b><u>HIRES</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>STEP</u></b>
Bradley Dion	Paraprofessional	High School	11/9/13	1
Lorna Hullinger	Paraprofessional	High School	11/3/13	1
Jeanette Mitchell	Paraprofessional	Emmons Lake	11/15/13	2
Denise Gober	Bus Driver	Transportation	11/11/13	2
Debra Wert	Bus Driver	Transportation	11/22/13	2
Jeffrey Alcala	Varsity Wrestling Asst. Coach	High School	11/14/13	1
Amber Clark	JV Competitive Cheer Coach	High School	11/14/13	1

Matt Erb	8th Gr Girls Track Asst Coach	Duncan Lake MS	11/14/13	2
Paul Nixon	8th Gr Boys Basketball Coach	Duncan Lake MS	11/14/13	10
Paul Wanless	Varsity Boys Basketball Asst. Coach	High School	11/14/13	3
Joni Maxlow	Custodial Aide	Operations	11/12/13	1
Rodney DeHaan	Custodial Aide	Operations	11/9/13	1
<b><u>LEAVE OF ABSENCE</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>STEP</u></b>
Kelly Bosma Ebner - FMLA	Teacher	Kraft Meadows MS	11/06/2013-2/12/2014	
<b><u>TRANSFERS</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>STEP</u></b>
Dan Signore	<i>From 7th Grade Girls Basketball Coach</i>	Kraft Meadows MS		
	<i>To 8th Grade Girls Basketball Coach</i>	Duncan Lake MS	11/4/13	2
Shannon Richardson	<i>From Competitive JV Cheer Coach</i>			
	<i>To Competitive Cheer Varsity Asst. Coach</i>	High School	10/29/13	4
<b><u>RESIGNATION</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE</u></b>	
Alyssa Penning McElheny	Spanish Teacher	Legacy Christian	11/5/13	
<b><u>RETIREMENT</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>STEP</u></b>
Cheri Kimball	Building Secretary	Dutton Elementary	12/31/13	

Ayes: LoMonaco, McCarty, Morris, Patterson, Timmer, White  
Nays: None. Motion Carried.

5. **NEW BUSINESS**

a. Motion by White and supported by Timmer that the board conduct a first reading of the following new/revised policies as proposed by Neola, Inc. *Strategic Plan #1-8*

0144.3	Conflict of Interest	Revised
1630.01/3430.01/4430.01	Family & Medical Leaves of Absence ("FMLA")	New/Revised/Revised
1662/3362/4362	Anti-Harassment	New/Revised/Revised
2431.01	Managing Heat and Humidity in Interscholastic Athletic Programs	New
4162	Controlled Substance and Alcohol Policy for Commercial Motor (CMV) Drivers	Revised
5112	Entrance Age	Revised
5517	Anti-Harassment	Revised
5517.01	Bullying and Other Aggressive Behavior Toward Students	Revised
6107	Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures	New
6420	Conflict of Interest – Legal Counsel, Advisors, or Consultants	New
6470	Payment of Claims	Revised
6520	Payroll Deductions	Revised
8120	Iran Economic Sanctions Act Compliance	New
8142	Criminal History Record Check	New
8390	Animals on District Property	New
8405	Environmental Health and Safety Issues	Revised

8510	Wellness	Revised
9160	Public Attendance at School Events	Revised

Ayes: LoMonaco, McCarty, Morris, Patterson, Timmer, White  
 Nays: None. Motion Carried.

b. Motion by White and supported by LoMonaco that the board conditionally reinstates a high school student into Caledonia High School beginning November 25, 2013. *Strategic Plan #1,7*

Ayes: LoMonaco, McCarty, Morris, Patterson, Timmer, White  
 Nays: None. Motion Carried.

6. **ITEMS OF IMPORTANCE**

- a. Audit Presentation\* – *Sara DeVries*
- b. Summer Tax Resolution\* – *Sara DeVries*

*\*potential motions*

7. **REPORTS**

Administrative Reports

- a. Level 5 Report - *Jim Glazier*  
 PLC Level 5 Presentation
- b. Superintendent’s Office – *Randy Rodriguez*  
 Open Carry Law  
 Facility Needs Assessment/Community Advisory

Board Reports

- a. Building Committee – *Debra McCarty*
- b. Personnel Committee – *Mike LoMonaco*
- c. Finance Committee – *Mary Anne Timmer*
- d. President’s Report – *Mike Patterson*

8. **BOARD MEMBERS’ UPDATE**

Discussion on length of terms for the Caledonia Board of Education

9. **BOARD PROFESSIONAL DEVELOPMENT**

a. Board Policy 3000 Section

10. **ADJOURNMENT**

Motion by Timmer and supported by White to adjourn at 9:45 p.m.

I hereby certify that the attached are a true copy of the approved minutes of a board workshop held on the 14<sup>th</sup> day of November 2013, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 4<sup>th</sup> day of December 2013.

Debra McCarty  
Board of Education Secretary