

CALEDONIA COMMUNITY SCHOOLS

BOARD OF EDUCATION

**Board Workshop Minutes  
Monday, November 14, 2016 - 6:30 p.m.  
Caledonia Administration Office - Board Room**

1. Board President Bill Donohue called the board workshop to order at 6:30 p.m.

2. **ROLL CALL**

Board Secretary Mike LoMonaco called roll with the following present or absent at the beginning of the meeting:

	Present	Absent		Present	Absent
Chris Behm	x		Mike Patterson	x	
Bill Donohue	x		Mary Anne Timmer	x	
Mike LoMonaco	x		Marcy White	x	
Tim Morris	x				

3. **INTERESTED CITIZENS**

The following signed the speakers' list at board table prior to starting time:

Janel Switzer, Alissa Hofstee, Sara DeVries – Presentation of Title VII Complaint

4. **CONSENT**

a. Motion by Behm and supported by White that the board approve the following:

- Minutes of October 25, 2016 regular board meeting
- Personnel changes listed below

<b><u>HIRES</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>LEVEL/STEP</u></b>
Nicki Deraad	Technician	Technology	11/3/16	Level 1/Step 1
Mandy Diedrich	Special Education Paraprofessional	DLECC	11/7/16	Level 1/Step 1
Rebecca Drennan	Paraprofessional	Dutton Elementary	11/7/16	Level 1/Step 1
Barb Ezinga	Paraprofessional	Paris Ridge Elementary	11/7/16	Level 1/Step 1
Tama Fuller	Bus Driver	Transportation	11/4/16	Step 1
Carol Gray	Paraprofessional	Dutton Elementary	11/7/16	Level 1/Step 1
Molly Larson	Paraprofessional	KMMS	11/7/16	Level 2/ Step 1
Jenny Rodgers	Librarian Coordinator	CHS	11/7/16	Step 1
Jennifer Scharp	Special Education Paraprofessional	Dutton Elementary	11/7/16	Level 1/Step 1

Amy Sprau	Special Education Paraprofessional	DLMS	11/7/16	Level 2/ Step 1
Laura Vanderzand	Bus Driver	Transportation	11/4/16	Step 1
Katy VanMeekeren	Special Education Paraprofessional	Dutton Elementary	11/7/16	Level 2/ Step 1
Holly VanStrein	Paraprofessional	Paris Ridge Elementary	11/7/16	Level 1/Step 1
Selinda Arechiga	MS Competitive Cheer Head Coach	DLMS	11/14/16	Step 1
Carlie Cook	JV Girls Soccer Coach	CHS	11/14/16	Step 9
Robert Lyle	Varsity Asst. Girls Lacrosse Coach	CHS	11/14/16	Step 2
Kail Vanema	MS Boys Basketball Coach	DLMS & KMMS	11/14/16	Step 1
<b><u>LEAVES OF ABSENCE</u></b>				<b><u>DURATION OR RETURN DATE</u></b>
Joe Lienesch	SPED Teacher Consultant	CHS	10/29/16	<b>Through end of 16-17 year</b>
<b><u>TRANSFERS</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE</u></b>	
Colin Nelson	From: Resource Teacher	CHS		
	<b><i>To: Teacher Consultant</i></b>	<b><i>CHS</i></b>	<b><i>11/7/16</i></b>	
Karen Bradley	From: Level 3 Secretary			
	<b><i>To: Level 3 Secretary/Library Aide</i></b>	<b><i>Kettle Lake Elementary</i></b>	<b><i>10/18/16</i></b>	<b><i>No change</i></b>
Mary Danielson	From: Level 1 Library Paraprofessional			
	<b><i>To: Level 1 Paraprofessional</i></b>	<b><i>Kettle Lake Elementary</i></b>	<b><i>10/18/16</i></b>	<b><i>No change</i></b>
<b><u>RESIGNATIONS</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE</u></b>	
Alissa Hofstee	Director of Special Programs	Administration	11/3/16	
Katie Haan	MS Competitive Cheer Asst. Coach	DLMS & KMMS	10/25/16	

Ayes: Behm, Donohue, LoMonaco, Morris, Patterson, Timmer, White  
Nays: None. Motion Carried.

## 5. ITEMS OF IMPORTANCE

- a. Enhancement Millage\* - The Assistant Superintendent from Kent Intermediate School District shared a presentation on public education budgets which included gaps in funding and potential revenue opportunities through an enhancement millage. Clarifying questions were asked regarding details of the proposal.
- b. Summer Tax Resolution\* - The finance director informed the board of the annual resolution for summer tax collection.
- c. Communication Radios\* - The assistant superintendent presented the need to update current communication radios for improved supervision and safety within buildings. The update will also assist with building to building communication.
- d. December Workshop Date\* - The board of education discussed changing the December workshop date to December 19<sup>th</sup> at 6:30pm. Also discussed was changing the start time of the November 29<sup>th</sup> regular meeting to 6:00pm.
- e. Superintendent Contract\* – The board of education personnel committee chairperson reviewed the proposed changes to the superintendent contract.
- f. Superintendent Review and Evaluation – The board of education personnel committee chairperson reviewed potential options for the timeline of superintendent review and evaluation.

*\*potential motions*

## 6. REPORTS

### Administrative Reports

- a. Superintendent's Office – The superintendent shared the official student growth number being submitted to the state.

### Board Reports

- a. Building Committee – The chairperson reviewed the agenda items from the committee meeting, which were discuss at the previous board meeting.
- b. Personnel Committee – The chairperson reviewed the agenda items from the committee meeting, which included items on this agenda as well as substitute shortages.
- c. Finance Committee – The chairperson shared information will be available in the future regarding the districts assets and financial responsibilities at Calplex.
- d. President's Report – The board president's information was covered during this meeting.

7. **BOARD MEMBERS' UPDATE**

The board welcomed a newly elected member who was in attendance. A thank you was given for the board members who participated in the Veterans Day event at Emmons Lake Elementary.

**BREAK**

8. **CLOSED SESSION**

a. Motion by Behm and supported by White that the Board of Education convene in closed session per Section 8(h) of discuss written opinion of legal counsel.

Ayes: Behm, Donohue, LoMonaco, Morris, Patterson, Timmer, White

Nays: None. Motion Carried.

The board met in closed session at 8:10 p.m.

The board reconvened in regular session at 9:46 p.m. with no official action taken during the closed session.

9. **ADJOURNMENT**

Motion by White and supported by Behm to adjourn at 9:47 p.m.

I hereby certify that the attached are a true copy of the approved minutes of a board workshop held on the 14<sup>th</sup> day of November 2016, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 6<sup>th</sup> day of December 2016.

Mike LoMonaco, Secretary  
Board of Education