

CALEDONIA COMMUNITY SCHOOLS

BOARD OF EDUCATION

**Board Workshop Minutes  
Monday, January 11, 2016 - 6:30 p.m.  
Caledonia Administration Office - Board Room**

1. Board President Bill Donohue called the board workshop to order at 6:30 p.m.

2. **ROLL CALL**

Board Secretary Mike LoMonaco called roll with the following present or absent at the beginning of the meeting:

	Present	Absent		Present	Absent
Chris Behm	x		Mike Patterson	x	
Bill Donohue	x		Mary Anne Timmer	x	
Mike LoMonaco	x		Marcy White	x	
Tim Morris	x				

3. **INTERESTED CITIZENS**

No one signed the speakers' list prior to starting time.

4. **CONSENT**

a. Motion by Timmer and supported by White that the board approve the following:

- Minutes of the December 8, 2015 board workshop
- Personnel changes below:

<b><u>HIRES</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>LEVEL/STEP</u></b>
Ashley Sackett	8th Grade Girls Basketball Coach (Co-Coach)	KMMS	1/11/16	1/2 of Step 2
Kerry Sowatsky	8th Grade Girls Basketball Coach (Co-Coach)	KMMS	1/11/16	1/2 of Step 2
Shelly Jenkins	Custodial Aide	Operations	12/7/15	Step 1
Lea O'Neal	Custodial Aide	Operations	12/7/15	Step 1
<b><u>LEAVES OF ABSENCE</u></b>				<b><u>DURATION OR RETURN DATE</u></b>
Sharon Rider	Food Service	Food Service	11/30/15	Up to 12 weeks

<u>TRANSFERS</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE</u>	
Terri Kristoff	Class II Custodian	<i>From: DLMS</i>		
		<b>To: Caledonia Elem</b>	<b>12/18/15</b>	
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE</u>	
Steve Patterson	System Engineer	Technology	1/15/16	
Kyle Shattuck	Level 2 Technician	Technology	1/8/16	
<u>RETIREMENTS</u>				
Sherry Stehouwer	Resource Center Coordinator	Caledonia Resource Center	11/30/15	
Robert Huizenga	Fleet Mechanic	Transportation	3/25/16	
Paul Minor	Bus Driver	Transportation	1/7/16	

Ayes: Behm, Donohue, LoMonaco, Morris, Patterson, Timmer, White  
Nays: None. Motion Carried.

## 5. ITEMS OF IMPORTANCE

a. Caledonia High School Graduation Requirements\* – The curriculum director and high school principal presented a proposal for changes to the Caledonia High School graduation requirements. Explanation of needs, opportunities, and outcomes for students was discussed. The board asked questions to clarify their understanding of the changes. The board will be asked to vote on the proposed changes at the next regular school board meeting.

b. 2015/2016 Budget Amendments\* – The finance director presented the budget amendments and the board treasurer reported on the recent history of the fund balance the percentage of the fund balance once the board adopts the budget amendments as presented. Discussion took place on the financial position of the district and the importance of communicating that position. The board will be asked to vote on the amendment resolution at the next regular board meeting.

*\*potential motions*

## 6. REPORTS

### Administrative Reports

a. Athletic Strategic Plan – The Athletic Director presented the newly created athletic strategic plan. The athletic strategic plan was created from the work developed by a committee comprised of teachers, coaches, parents, athletic booster and community members. A local consultant led the committee through their work.

b. Curriculum Office – MSTEP Data, The curriculum director presented the district MSTEP results. The presentation included a reminder that this was the first year of the MSTEP test. These scores will be baseline data for future comparisons. The director then shared celebrations of how the district compared to county and state scores as well as next steps to improve proficiency. The director also made an announcement of a grant received for teacher professional development for MTSS in literacy at the middle school level in all four core content areas.

c. Superintendent Notes - The superintendent gave a brief update on:

- 2016/2017 district calendar
- Progress made on the bomb threat investigation from last school year
- Property annexation with Byron Center Public Schools

### Board Reports

a. Building Committee – The building committee did not meet.

b. Personnel Committee – Highlights from committee meeting:

- Technology changes due to resignations
- Critical shortage explanation regarding substitute teachers
- 7<sup>th</sup> grade girls basketball combined at middle schools this year
- Timeline for the Superintendent evaluation tool.
- Minutes are being taken in greater detail at school board meetings and workshops

c. Finance Committee – Highlights were covered during the budget amendment presentation

d. President’s Report – The board president reported on:

- Potential business coaching for Superintendent
- Survey of staff and identifying purpose
- Survey of staff for budget reduction

## **7. BOARD MEMBERS’ UPDATE**

There was not an update.

## **8. ADJOURNMENT**

Motion by Timmer and supported by White to adjourn at 9:27 p.m.

I hereby certify that the attached are a true copy of the approved minutes of a board workshop held on the 11<sup>th</sup> day of January 2016, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 2<sup>nd</sup> day of February 2016.

Mike LoMonaco, Secretary  
Board of Education