

CALEDONIA COMMUNITY SCHOOLS

BOARD OF EDUCATION

**Board Workshop Minutes**  
**Monday, May 9, 2016 - 6:30 p.m.**  
**Caledonia Administration Office - Board Room**

1. Board President Bill Donohue called the board workshop to order at 6:33 p.m.

2. **ROLL CALL**

Board Secretary Pro Tem Mike Patterson called roll with the following present or absent at the beginning of the meeting:

	Present	Absent		Present	Absent
Chris Behm	x		Mike Patterson	x	
Bill Donohue	x		Mary Anne Timmer	x	
Mike LoMonaco		x	Marcy White	x	
Tim Morris	x				

3. **INTERESTED CITIZENS**

The following signed the speakers' list at board table prior to starting time:

4. **CONSENT**

a. Motion by Timmer and supported by White that the board approve the following:

- Minutes of the April 26, 2016, regular board meeting
- Personnel changes below:

<b><u>LEAVE OF ABSENCE</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>RETURN</u></b>
Mulry, Kelly	Teacher	Emmons Lake	5/10/16	5/31/16

Ayes: Behm, Donohue, Morris, Patterson, Timmer, White

Nays: None. Motion Carried.

## 5. ITEMS OF IMPORTANCE

PASE Representation\* - The special programs director stated the annual appointment of PASE representatives will be brought to the board for vote at the next regular board meeting.

Breakfast/Lunch Price Increase\* - The food service director and finance director are working together to submit a request to the State of Michigan for a waiver of one year to become exempt from a breakfast/lunch increase for the 2016/2017 school year.

Food Service Contract\* - The finance director explained the district is entering into the second year of a five year contract with Aramark. The requirement for State of Michigan approval needs to be received prior to the step of the board of education voting. Once the state approves the contract it will be brought to the board for vote.

Budget Amendments\* - The finance director presented the May 2016 budget amendments. The board will be asked to vote on the amendment resolution at the next regular board meeting.

KISD Budget Resolution\* - The finance director informed the board of the need to approve or disapprove the Kent Intermediate School District budget for the 2016/2017 fiscal year. The board will be asked to vote on the amendment resolution at the next regular board meeting.

Surety Bonds Resolution\* - The finance director reminded the board of the first Surety bond they voted on earlier this school year with the Department of Environmental Quality. Surety bonds are becoming more of the norm and the Kent County Road Commission is requiring two Surety bonds for work being done at Kettle Lake Elementary and the CHS-South Campus Facility. Working with attorneys two resolutions have been drawn up and will be brought to the board for vote at the next regular board meeting.

2014 Bond Change Orders\* - The director of operations presented to the board a change order with Kentwood Excavating for work being done at CHS-South Campus. The board will be asked to vote on the change order at the next regular board meeting.

*\*potential motions*

## 6. REPORTS

### Administrative Reports

#### a. Superintendent's Office

Budget Reductions – The superintendent spoke to the communication that has taken place with staff, parents, administrators and the community regarding the need to reduce the districts budget. The assistant superintendent shared with the board projecting savings through attrition, and anticipated increases to the 2016/2017. Discussion took place on how we can approve our systems and how those systems can change and adapt to the needs of all students while the reality of reduction is implemented.

The superintendent also discussed potential opportunities for future millages to help meet the needs of our community.

School Resource Officer – The superintendent updated the board that Caledonia Township Board tabled the decision to fund a school resource officer at one-third the total cost but believes they will eventually support once further information is provided to the them.

#### Board Reports

- a. Building Committee – The board completed their first road clean up under the MDOT adopt a road program. Agenda items mentioned were outdoor athletic bathrooms opening procedures and high school dish machine project.
- b. Personnel Committee – The focus of the committee meeting was on the staffing plan for 2016/2017
- c. Finance Committee – The items at committee meeting were covered on this workshop agenda.
- d. President’s Report

#### 7. **BOARD MEMBERS’ UPDATE**

#### 8. **ADJOURNMENT**

Motion by Behm and supported by White to adjourn at 9:19 p.m.

I hereby certify that the attached are a true copy of the approved minutes of a board workshop held on the 9<sup>th</sup> day of May 2016, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 26<sup>th</sup> day of May 2016.

Mike Patterson, Secretary Pro Tem  
Board of Education