

CALEDONIA COMMUNITY SCHOOLS

BOARD OF EDUCATION

Board Workshop Minutes
Monday, June 13, 2016 - 6:30 p.m.
Caledonia Administration Office - Board Room

1. Board President Bill Donohue called the board workshop to order at 6:30 p.m.

2. **ROLL CALL**

Board Secretary Pro Tem Mike Patterson called roll with the following present or absent at the beginning of the meeting:

	Present	Absent		Present	Absent
Chris Behm	x		Mike Patterson	x	
Bill Donohue	x		Mary Anne Timmer	x	
Mike LoMonaco	Arrived 7:43		Marcy White	x	
Tim Morris	x				

3. **INTERESTED CITIZENS**

No one signed the speakers' list at board table prior to starting time.

4. **PUBLIC BUDGET HEARING REVIEW**

4. **CONSENT**

a. Motion by Timmer and supported by White that the board approve the following:

- Minutes of the May 24, 2016, regular board meeting
- Personnel changes below:

<u>HIRES</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE</u>	<u>LEVEL/STEP</u>
Daryl Bronkema	JV Assistant Football Coach	CHS	6/14/16	9
Orion English	Varsity Assistant Football Coach	CHS	6/14/16	1
<u>LEAVES OF ABSENCE</u>				<u>DURATION OR RETURN DATE</u>
Christine Lance	Counselor	All Elementaries	Medical Leave	5/18 - 6/10/2016
Lori Gortsema	Teacher	BCCS	FMLA	9/1 to 11/22/2016
Kathryn Grant	Teacher	KMMS	Childcare Leave	9/6 to 11/22/2016
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE</u>	
Kelsie Bredeweg	Custodial Aide	Operations	6/10/16	
Bryce Hayward	Custodial Aide	Operations	6/17/16	
Leilani Hulst	Title 1 Paraprofessional	Dutton Elementary	6/10/16	
<u>RETIREMENTS</u>				
Elizabeth Finkbeiner	Special Education Teacher	Dutton Elementary	6/30/16	
Helena Risdon	Teacher	DLMS	6/30/16	

Ayes: Behm, Donohue, Morris, Patterson, Timmer, White

Nays: None. Motion Carried.

6. **NEW BUSINESS**

a. Motion by Timmer and supported by White that the board adopts the proposed 2016-2017 Budget Resolution. *Strategic Plan #6*

The finance director presented the proposed 2016/2017 budget with categorical details in the district fund accounts.

Ayes: Behm, Donohue, Morris, Patterson, Timmer, White

Nays: None. Motion Carried.

b. Motion by Behm and supported by White that the board conduct a first reading of the following policies as proposed by NEOLA, Inc. *Strategic Plan #1-8*

The superintendent provided a summary of each policy change.

Number	Description	Status
1240	Evaluation of the Superintendent	Revised
1420	School Administrator Evaluation	Revised
2623	Student Assessment	Revised
3131	Staff Evaluation	Revised

3220	Professional Staff Evaluation	Revised
6146	Post-Issuance Compliance for Tax-Exempt and Tax-Advantaged Obligations	Revised
7217	Weapons	Revised
8142.01	Weapons	New
0144.3	Conflict of Interest – Board of Education	Revised
1130	Conflict of Interest - Administration	Revised
3110	Conflict of Interest – Professional Staff	Revised
4110	Conflict of Interest – Support Staff	Revised
6110	Grant Funds (Uniform Grand Guidance	Revised
6111	Internal Controls	Revised
6112	Cash Management of Grants	New
6114	Cost Principals – Spending Federal Funds	New
6116	Time and Effort Reporting	New
6325	Procurement – Federal Grants/Funds	New
6550	Travel Payment and Reimbursement	Revised
7300	Disposition of Real Property	Revised
7310	Disposition of Surplus Property	Revised
7450	Property Inventory	Revised
8500	Food Services	Revised

Ayes: Behm, Donohue, Morris, Patterson, Timmer, White
Nays: None. Motion Carried.

7. ITEMS OF IMPORTANCE

- a. MHSAA Membership Resolution* - The superintendent explained the annual resolution required for participation.
- b. July Workshop Date, July 13th at 5:30pm* - The superintendent confirmed date and time.
- c. 2016/2017 Board Workshop and Meeting Schedule* - The superintendent suggested the board plan to schedule board meetings and workshops in the same pattern as this school year.

- d. Northwest Evaluation Association: MAP Assessments – The director of instruction informed the board of the plan to implement this assessment program. The current program used is being discontinued.
- e. CHS: Celebrating Academic Success* – The high school principal and director of instruction introduced a proposed outline for celebrating student success in criterion achievement categories instead of a comparison ranking system including Valedictorian, Salutatorian and Top Ten. A phased implementation is recommended.
- f. Elementary Science Curriculum Adoption* – The director of instruction presented a plan to purchase elementary science materials. After review of various materials the recommendation is to purchase Battle Creek Science Kits with a three-year implementation plan.
- g. Water System Partnership – The finance director explained the history of a developed water system between the township and other entities. An extension of the system is available until December 2023.
- h. Technology CHS Devices* – The technology director presented the plan to purchase replacement projector devices.

**potential motions*

8. **REPORTS**

Administrative Reports

a. Superintendent’s Office

Technology Update – The technology director updated the board on various technology items throughout the district including the MStep testing, meetings with principals identifying future technology needs, a projector replacement plan along with the technology budget as it relates to the 2014 Bond. Current 2014 Bond projects were reviewed along with projects yet to complete. The work order system for the district was tweaked and is working well. The connectivity system plan has been developed and will be fully implemented in this fall. As a final note, highlights of summer technology projects were shared.

School Resource Officer (SRO) – The superintendent spoke to the timeline of selecting the officer who will be hired for our district.

Schools of Choice – The superintendent updated the board on the application selection numbers for fall.

Millage Options – The superintendent spoke to the options the district can look at in the near future.

Board Reports

- a. Building Committee – Meeting to be scheduled.
- b. Personnel Committee – Items covered during the consent portion of the meeting.
- c. Finance Committee – Items were covered during the other portions of the meeting.
- d. President’s Report – Spoke to the upcoming election.

9. **BOARD MEMBERS’ UPDATE**

10. **ADJOURNMENT**

Motion by Behm and supported by Timmer to adjourn at 9:07 p.m.

I hereby certify that the attached are a true copy of the approved minutes of a board workshop held on the 13th day of June 2016, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 6th day of July 2016.

Mike Patterson, Secretary Pro Tem
Board of Education