

CALEDONIA COMMUNITY SCHOOLS

BOARD OF EDUCATION

**Board Workshop Minutes**  
**Monday, September 11, 2017 – 6:30 p.m.**  
**Caledonia Administration Office – Board Room**

1. Board President Marcy White called the board workshop to order at 6:32 p.m.

2. **ROLL CALL**

Board Secretary Bill Donohue called roll with the following present or absent at the beginning of the meeting:

	Present	Absent		Present	Absent
Julie Asper	x		Mike LoMonaco	x	
Chris Behm	x		Tim Morris	x	
Kyle Clement	x		Marcy White	x	
Bill Donohue	x				

A moment of silence was taken in recognition of the anniversary of the terrorist attacks that took place on September 11, 2001.

3. **INTERESTED CITIZENS**

No one signed the speakers’ list at board table prior to starting time.

4. **CONSENT**

- a. Motion by Clement and supported by Asper that the board approve the following:

- Minutes of August 29, 2017 regular board meeting
- Personnel changes listed below:

<b><u>HIRES</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>LEVEL/STEP</u></b>
Trish Lulich	MS Cross Country Assistant Coach	DLMS	9/11/17	1
Seth VanEngen	7 <sup>th</sup> Grade Teacher	DLMS	9/1/17	BA-1
<b><u>LEAVES OF ABSENCE</u></b>				<b><u>DURATION OR RETURN DATE</u></b>
David Sowerby	MS Orchestra Teacher	DLMS/KMMS	8/28/17	FMLA to approx 10/9/2017
Brooke Visser	6th Grade Teacher	KMMS	8/28/17	FMLA to 11/29/2017
Phil Visser	7th Grade Teacher	DLMS	9/5/17	FMLA to 10/2/2017

<b><u>TRANSFERS</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE</u></b>	
Emily Dixon	From: .51 Spanish Teacher			
	<b>To: .54 Spanish Teacher</b>	<b>Kettle Lake</b>	<b>8/28/17</b>	
Laura Witvoet	From: .52 Music Teacher			
	<b>To: .54 Music Teacher</b>	<b>Kettle Lake</b>	<b>8/28/17</b>	
Marilyn Corson	From: SPED Paraprofessional (Level 1)	KMMS		
	<b>To: SPED Paraprofessional (Level 1)</b>	<b>Dutton Elementary</b>	<b>8/28/17</b>	
Geoff Goodyear	From: SPED Paraprofessional (Level 1)	DLMS		
	<b>TO: SPED Paraprofessional (Level 1)</b>	<b>CHS</b>	<b>8/28/17</b>	
<b><u>RESIGNATIONS</u></b>	<b><u>POSITION</u></b>	<b><u>LOCATION</u></b>	<b><u>EFFECTIVE</u></b>	
Nancy DeVries	Bus Driver	Transportation	8/28/17	
Nikki DeRaad	Technology (Level 1)	Technology	8/25/17	
Anthony Marsiglia	Teacher	DLMS	8/24/17	

Ayes: Asper, Behm, Clement, Donohue, LoMonaco, Morris, White  
Nays: None. Motion Carried.

5. **ITEMS OF IMPORTANCE**

a. School Improvement Plans\* – The director of instruction shared that the improvement plans are complete. The board will be asked to accept the plans at the next regular board meeting.

b. Student Achievement Data – The director of instruction gave an overview of the 2017 data. Clarifying questions were asked. Information was shared on district focus, infrastructure, accountability and next steps.

c. 3<sup>rd</sup> Grade Reading Bill – The elementary principals and the director of instruction presented the legislation timeline of this recently signed law and the district’s plan to implement the required components and desired student accomplishments. The Caledonia Leadership Team has been in collaboration with Kent Intermediate School District and other Kent County schools to work together and share resources.

d. Copier Bids/Contract\* - The director of technology presented a proposal for upgrading/replacement of copy machines and software across the district. Clarifying questions were addressed. The board will be asked to approve at the next regular board meeting.

*\*potential motions*

## **BREAK**

### **6. CLOSED SESSION**

a. Motion by Behm and supported by Donohue that the Board of Education convene in closed session per Section 8(a) of the Open Meetings Act to conduct the Superintendent evaluation at the request of the Superintendent.

Ayes: Asper, Behm, Clement, Donohue, LoMonaco, Morris, White

Nays: None. Motion Carried.

The board met in closed session at 8:27 p.m.

The board reconvened in regular session at 9:54 p.m. with no official action taken during the closed session.

### **7. REPORTS**

#### **Administrative Reports**

a. Superintendent's Office – Randy Rodriguez

The superintendent gave an update on procedural changes for students at home athletic events.

#### **Board Reports**

a. Building Committee – Bond Project Update – The director of operations spoke to items of question at CHS South Campus and the anticipated completion of those items.

b. Personnel Committee – The chairperson shared a personnel issue was discussed.

c. Finance Committee – The committee did not hold a meeting.

d. President's Report – No report.

### **8. BOARD MEMBERS' UPDATE**

9. ADJOURNMENT

Motion by Asper and supported by Donohue to adjourn at 10:11p.m.

I hereby certify that the attached are a true copy of the approved minutes of a board workshop held on the 11<sup>th</sup> day of September 2017, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 2<sup>nd</sup> day of October 2017.

Bill Donohue, Secretary  
Board of Education