

## Referral Process for Agencies / Providers / Advocates for MV (Homeless) Eligibility

### Caledonia Community Schools

#### **Background:**

Students who are experiencing homelessness may be eligible to receive additional services under the federal McKinney-Vento Act. If you are working with children or youth in Caledonia Community Schools who are experiencing homelessness, or if you are working with children and youth who last attended Caledonia Community Schools, please use this form to refer them to our district MV / Homeless Liaison.

#### **Who is Homeless under McKinney-Vento?**

Students who are in shelters, living in motels, living in cars / parks / campgrounds, and students who are doubled-up due to economic hardship all qualify as homeless under the McKinney-Vento Act. Students who are unsheltered or living in substandard housing or awaiting foster care placement may also qualify for services.

#### **Process**

1. Gather the following information:
  - a. Names and ages of children / youth
  - b. Name of school they currently attend or last school they attended
  - c. Type of temporary living situation (shelter, doubled-up due to economic hardship, motel, car / park / campground, substandard housing, unsheltered, transitional, awaiting foster care placement)
  - d. Name(s) of parent or guardians (or unaccompanied youth)
  - e. Contact information for the parent / guardian / youth
2. Fill out the Referral Form available at <http://www.calschools.org/departments/curriculum/>  
Email the form to Janel Switzer ([switzerj@calschools.org](mailto:switzerj@calschools.org)) at Caledonia Community Schools.
  - a. The MV Liaison will review the referral to determine if the family / youth is eligible for McKinney-Vento services from Caledonia Community Schools.