

April 11, 2023

Dear Caledonia Community Schools families,

I hope this message finds you well. I am reaching out to encourage you to update your transportation preferences for the upcoming 2023-2024 school year. This will allow our Transportation Department to create the most efficient routes and reduce student ride times on the bus.

Even if your child will not be riding the bus next year, we ask that you complete at least the first 5 questions on the <u>Transportation Preference Form</u> found on our <u>website</u>. This will provide us with accurate counts and a better understanding of who will be using district transportation next fall.

The online preference form is currently available on our <u>website</u> and will close on Wednesday, May 31, 2023. Families who choose to register for busing will be prompted to fill out additional questions on the online registration form with your child's information, including their name, grade, and pick-up/drop-off location.

Please note that if you do not register by the deadline of May 31, 2023, it will be difficult to guarantee a spot on the bus for your child by the first day of school. Bus routes are anticipated to be mailed out in August to all families riding the bus. Any changes made after May 31 will take a minimum of 5-7 business days to process and make the necessary routing adjustments. Please do not sign up for busing unless your student will regularly ride the bus. Should your transportation needs change at any time during the school year, simply use the form to submit any changes or call our Transportation Department at (616) 891-0224.

If you have any questions or concerns about bus transportation, please do not hesitate to reach out to us. We are here to assist you in any way we can.

Thank you for your cooperation in this matter, and we look forward to a successful and safe school year.

Sincerely,

Michaellita Fortier Director of Transportation <u>Attachment</u>