



May 28, 2025

Dear Caledonia Community Schools Families,

I hope this message finds you well. While many families are eagerly counting down the days to summer break, our Transportation Department is already preparing for the 2025–2026 school year. To help us plan efficiently and ensure every student has access to the transportation they need, we kindly ask for your participation in the registration process outlined below.

Transportation Registration Now Open

To assist our team in creating the most efficient bus routes and minimizing student ride times, we ask all families—**even if your child will not be riding the bus next year**—to complete the transportation form in the [PowerSchool Parent Portal](https://powerschool.calschools.org/public/home.html). This helps us get an accurate count and better plan for the year ahead.

Deadline to Register: Friday, June 27, 2025

Steps to Complete the Form:

1. Log in to the PowerSchool Parent Portal: <https://powerschool.calschools.org/public/home.html>
2. Select **Forms** from the left-hand navigation menu.
3. Open the **Transportation Request/Change** form.
4. Complete all required fields and click **Submit**.

Important Notes:

- If your child needs to be picked up or dropped off at a location other than your home (e.g., daycare, grandparents), please provide a valid address, name of the location, and a contact phone number.
- Transportation changes made after the **June 27 deadline** may take **5–7 business days** to process. We cannot guarantee bus service on the first day of school for requests made after the deadline.
- Please register only if your student will **regularly** ride the bus. If your transportation needs change during the year, you may update your form at any time or contact our office.

If you have questions or need support, please don't hesitate to contact the Transportation Department at (616) 891-0224. We appreciate your prompt attention to this important task and look forward to a safe and successful school year!

Warm regards,

Michaellita Fortier

Director of Transportation

Caledonia Community Schools