



**CALEDONIA COMMUNITY SCHOOLS
BOARD OF EDUCATION COMMITTEE OF THE WHOLE
ADMINISTRATION OFFICE BOARD ROOM
MAY 13, 2025**

MINUTES

- 1. Call to Order** – President Morris called the committee to order at 6:00 p.m.
- 2. Pledge of Allegiance** – The Pledge of Allegiance was recited.
- 3. Roll Call** – Secretary Pro Tem, Kohn, called the roll.

Present: Barber Garcia (left 7:14 pm), Brandow, Collins, Kohn, Morris,
Nichols (left 6:51 pm)
Absent: Isic

- 4. Public Comment** - There was no public comment.

5. Superintendent Report

- a. MEERA Program at DLMS - This program is a grant-funded opportunity to provide Middle School students with fully equipped learning labs focused in the areas of manufacturing and engineering.
- b. Wellness Committee Update - The National School Breakfast and Lunch program requires the district to have an internal Wellness Policy related to food service. A summary of the committee's work was provided.
- c. 2025-2026 Calendar Update - The district is currently working to finalize the calendar.
- d. Other Items - None

6. Discussion Items (Anticipated Board Consideration, 06.16.25)

- a. Kent County Enhancement Millage Renewal Resolution - A presentation shared with Board gave them background and current information on this county-wide millage.
- b. 2024-2025 Final Budget Amendment -The final amendments will be brought to the June regular meeting.
- c. 2025-2026 Budget Hearing & Budget Adoption - A proposed budget will be brought to the June regular meeting for approval.

- d. 2025-2026 Food Service Contract - As per State requirements, districts must competitively bid its food service contract at least once every five years. CCS went through the competitive bidding process in the 24/25 school year for an effective date of July 1, 2024, and is in effect through June 30, 2029. Chartwells was awarded the contract and we are recommending to continue into the second year of the five year contract.
- e. School Loan Revolving Fund Resolution - Reminder to the Board of the need for this annual resolution for borrowing purposes.
- f. MHSAA Resolution - Reminder to the Board of the need for this annual resolution to allow participation.
- g. Other Items - None

7. Discussion Items (Anticipated Board Consideration, 05.19.25)

- a. 2025 Bond Series II Ratification Resolution - The Board approved the issuance of bonds for the 2025 Building & Site Series II (Tax Exempt) Bonds at the December 16, 2024, regular board meeting. The bonds were priced on April 30, 2025, and executed with a Bond Purchase Agreement on May 1, 2025. The board will need to take action at the May board meeting to adopt the Ratifying Resolution, with the closing scheduled for May 28, 2025.
- b. Kent ISD Budget - Local districts are required to review and vote in May.
- c. Kent ISD School Board Election - Two six-year term seats on the Kent ISD Board of Education are up for election. The election resolution will include the designation of one board member representative and one alternate to vote on behalf of the district. The resolution will also identify which candidates the board directs the representative to vote for on the ballot.
- d. Textbook Adoption - The feedback spreadsheet has been shared with the Board.
- e. Monument Sign Bid Package - As a part of the 2020 Bond, the district is moving to complete the replacement of the remainder of the district's monument signs.
- f. Kettle Lake Paving - As a part of the 2023 Bond, the district is moving to complete paving restoration, increased parking lot access, and increased onsite mobility at Kettle Lake Elementary School.
- g. Kettle Lake Paving Construction Management - The district uses the Design Prime method for its paving projects because of the specialized nature and focus of the work.
- h. Stadium Water Main Relocation - As a part of the 2023 bond, the district is completing renovations at the Caledonia Schools Stadium / Ralph E. Meyers Stadium. The relocation of a large Caledonia Township water line is needed to provide better access to the water main and reduce the difficulties posed for installation of the bleacher foundations, given the water line's current location.
- i. Other Items

8. Board Comments

- a. Board-Initiated Policy Follow-Up - The legal opinion has not been received yet so this topic was not discussed.
- b. July Meeting Date(s) - Will be discussed further at the regular meeting.
- c. Other Items - Donation opportunity through a local church of hygiene products.

9. Closed Session

- a. Strategy/Negotiation Session

- i. Motion by Brandow and supported by Collins that the Board convenes in closed session as permitted under the Michigan Compiled Laws 15.268(c) for the purpose of conducting a strategy and negotiations session.

Ayes: Brandow, Collins, Kohn, Morris

Nays: None

The Board met in closed session at 8:15 p.m.

- ii. Motion by Brandow and supported by Collins that the Board reconvenes in regular session.

Ayes: Brandow, Collins, Kohn, Morris

Nays: None

The Board reconvened in regular session at 9:07 p.m. with no action being taken during closed session.

10. Adjournment

- a. Motion by Brandow and supported by Collins to adjourn at 9:08 p.m.

I hereby certify that the attached are a true copy of the approved minutes of a board committee of the whole held on the 13th day of May 2025, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 27th day of May 2025.

Jessica Kohn, Secretary Pro Tem
Board of Education