

**CALEDONIA COMMUNITY SCHOOLS  
REGULAR BOARD OF EDUCATION MEETING  
VIRTUAL MEETING EO 2020-129  
JULY 27, 2020**

**MINUTES**

- 1. Call to Order** – Board President White called the meeting to order at 6:00 p.m.
- 2. Pledge of Allegiance** – The Pledge of Allegiance was recited.
- 3. Roll Call – Secretary, Asper, called the roll.**  
Present: Asper, Behm, Donohue, Morris, Saidoo, White  
Absent: Clement
- 4. Interested Citizens** – The following submitted a request to address the board:
  - a. Walter Bujak - Collaborative interest between Township/Village/Schools
- 5. Consent Agenda**
  - a. Motion by Saidoo and supported by Morris, that the Board approves the consent agenda as presented:
    1. June 22, 2020 Minutes
    2. July 2020 Personnel Report
    3. June 2020 PayablesAyes: Asper, Behm, Donohue, Morris, Saidoo, White  
Nays: None  
Motion Carried
- 6. Discussion Items**
  - a. 2020 Bond Architectural Services - The executive director of operations and transportation presented the two architectural firms that were unanimously recommended from the RFP interview team. The Board will be asked to approve these firms during the action item portion of the agenda.
  - b. Graduation Credit Adjustments - The executive director of student achievement reviewed the graduation credit adjustments as the district transitions from trimesters to semester. The Board will be asked to approve these firms during the action item portion of the agenda.
  - c. COVID-19 Preparedness & Response Plan - The executive director of operations and transportation and the executive director of student achievement gave an overview of the COVID-19 Preparedness and Response Plan. The Board will be asked to approve this plan during the action item portion of the agenda.
  - d. Professional Staff Layoff Resolution - The assistant superintendent spoke to the Board regarding the resolution to reduce professional staff FTE due to projected budgetary constraints and anticipated staffing requirements for

the 2020-21 school year. The Board will be asked to approve the resolution during the action item portion of the agenda.

## **7. Action Items**

### **a. 2020 Bond Architectural Services**

- i. Recommended Motion: Motion by Morris and supported by Donohue that the Board approve the Superintendent to enter into final negotiations and sign contracts with the architecture firms of Tower-Pinkster and Stantec + C2AE for the 2020 Bond projects 1 and 2 as recommended.

Ayes: Asper, Behm, Donohue, Morris, Saidoo, White

Nays: None

Motion Carried

### **b. Graduation Credit Adjustments**

- i. Recommended Motion: Motion by Donohue and supported by Saidoo that the Board approve the change in the credits needed for high school graduation as follows: 26.5 credits + 2 interims for the class of 2021, 25 credits + 2 interims for the class of 2022, 23.5 credits + 2 interims for the class of 2023 and 22 credits + 3 interims for the class of 2024 and all future graduation classes.

Ayes: Asper, Behm, Donohue, Morris, Saidoo, White

Nays: None

Motion Carried

### **c. COVID-19 Preparedness & Response Plan**

- i. Recommended Motion: Motion by Donohue and supported by Saidoo that the Board approves the COVID-19 Preparedness & Response plan as required by Executive Order 2020-142 for submission to the Kent Intermediate School District and the State of Michigan.

Ayes: Asper, Behm, Donohue, Morris, Saidoo, White

Nays: None

Motion Carried

### **d. Professional Staff Layoff Resolution**

- i. Recommended Motion: Motion by Morris and supported by Donohue that the Board approves the reduction of 2.24 Full Time Equivalency positions in accordance with board policy 3131.

Ayes: Asper, Behm, Donohue, Morris, Saidoo, White

Nays: None

Motion Carried

**e. Technology Purchases**

- i. Recommended Motion: Motion by Saidoo and supported by Donohue that the Board approve the technology purchase as presented in the amount not exceed \$265,895. (to be taken from 2020 Bond funds or other means)

Ayes: Asper, Behm, Donohue, Morris, Saidoo, White

Nays: None

Motion Carried

**8. Board and Superintendent Reports**

a. Committee Reports

- i. Curriculum and Learning - The committee chairperson highlighted topics from the agenda which were covered during this evening's board meeting.
- i. Finance and Operations - The committee chairperson highlighted topics from the agenda which were covered during this evening's board meeting.

b. Board Reports

- i. Comment from a board member to make sure administrators, teachers and staff are taking time to destress as they are able.
- ii. Comment from a board member thanking Dr. Martin and the extended team for all the work that has been done to prepare for the unprecedented return to school this fall.

c. Superintendent Report

- i. Virtual Parent Town Hall meeting, Tuesday July 28, 2020 at 6:00 pm.
- ii. Onlive Survey being sent to parents on Friday July 30, 2020.
- iii. Thank you to board members for their appreciation of and thank you to the teachers for all of the work they have done to assist in the plans created this summer for this coming fall.
- iv. The August School Board meeting will be in person.
- v. Plan to have modified school open houses for the start of schools to new families or students new to buildings with mask requirements and social distancing in mind.
- vi. Financial goal is still unmet so further work is being done to try to meet budget goals.

**9. Public Comment On Agenda/Discussion Items-** The following submitted a request to address the board:

- a. Drew Downer - Parent survey results, Disinfectant research, PreK information
- b. Tony Deller - Masks, Social distancing, After Labor Day start
- c. Don Raaymakers - Classroom supports for safety and social distancing

## **10. Adjournment**

- a. Motion by Donohue and supported by Behm to adjourn at 7:45 p.m.

I hereby certify that the attached are a true copy of the approved minutes of a regular board meeting held on the 27th day of July 2020, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 24th day of August 2020.

**Julie Asper, Secretary**  
**Board of Education**