



**CALEDONIA COMMUNITY SCHOOLS
REGULAR BOARD OF EDUCATION MEETING
ADMINISTRATION OFFICE BOARDROOM
AUGUST 18, 2025**

MINUTES

- 1. Call to Order** – President, Morris, called the meeting to order at 6:00 p.m.
- 2. Pledge of Allegiance** – The Pledge of Allegiance was recited.
- 3. Roll Call** – Secretary Pro Tem, Kohn, called the roll.

Present: Barber Garcia, Brandow, Clement (6:07), Collins, Kohn, Morris, Nichols
(arrived 6:04 pm)
Absent: None

4. Election of Vacant Office

Nomination for Kohn by Brandow and supported by Collins.

Total Ayes: 4

Secretary elected: Jessica Kohn

The newly elected Secretary recorded minutes for the remainder of the meeting.

5. Public Comment - The Board heard comments from the public.

6. Consent Agenda

- a. Motion by Barber Garcia and supported by Brandow, that the board approve the consent agenda as presented:
 1. July 29, 2025 Special Meeting Minutes
 2. July 29, 2025 Closed Session Minutes
 3. August 13, 2025 Committee of the Whole Minutes

4. July 2025 Payables
5. August 2025 Personnel Report

Ayes: Barber Garcia, Brandow, Clement, Collins, Kohn, Morris, Nichols
Nays: None
Motion Carried.

7. Superintendent Report

- a. Bond Update - Community events for Dutton Elementary and Ralph E. Myer Stadium are scheduled.
- b. Other Items - The bi-annual multi-year class reunion was a success.

8. Discussion Items, Board Consideration, August 18, 2025

- a. Neola Policy Revisions - Second Reading - Discussion took place on the policies being considered.

9. Action Items

- a. Neola Policy Revisions - Second Reading
 - i. Motion by Barber Garcia and supported by Brandow, that the Board conduct a second reading and adopt immediately the following Board policies:
 - [0131.1](#) - Bylaws and Policies
 - [2340](#) - Field Trip and Other District-Sponsored Trips
 - [5320](#) - Immunization
 - [5330](#) - Use of Medications
 - [5330.01](#) - Epinephrine Auto-Injectors
 - [8320](#) - Personnel Files
 - [8500](#) - Food Services
 - [8510](#) - Wellness
 - [8660](#) - Transportation for Field Trips - DELETE

Ayes: Collins, Kohn, Clement, Brandow, Barber Garcia, Nichols, Morris
Nays: None
Motion Carried.

10. Discussion Items, Anticipated Board Consideration, September 15, 2025

- a. 2024-25 Audit Report - This is on schedule.
- b. Other Items

11. Board Comments

- a. Superintendent Mid-Year Review
- b. Welcome to Trustee Clement

12. Closed Session

a. Strategy/Negotiation Session & Superintendent Mid-Year Review

- i. Motion by Clement and supported by Brandow that the Board convenes in closed session as permitted under the Michigan Compiled Laws 15.268(c) for the purpose of conducting a strategy and negotiations session and as per MCL 15.268(a), at the request of the Superintendent, to conduct the Mid-Year Review.

Ayes: Brandow, Barber Garcia, Clement, Collins, Kohn, Nichols, Morris

Nays: none

Motion Carried.

The Board met in closed session at 6:48 p.m.

- ii. Motion by Brandow and supported by Nichols that the Board reconvenes in regular session.

Ayes: Brandow, Barber Garcia, Clement, Collins, Kohn, Nichols, Morris

Nays: none

Motion Carried.

The Board reconvened in regular session at 7:56 p.m. with no action being taken during closed session.

13. Adjournment

- a. Motion by Barber Garcia and supported by Brandow to adjourn at 7:56 p.m.

I hereby certify that the attached are a true copy of the approved minutes of a regular board meeting held on the 18th day of August 2025, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 22nd day of September 2025.

Jessica Kohn, Secretary Pro Tem
Board of Education